



AUTHORISED PERSON CONTACT DETAILS

Please use the below to provide authorised persons details who will be the primary contact for the application process.

Full Name: Position:

Telephone: Email:

APPLICATION FOR A BUSINESS ACCOUNT

You will need to provide for each Director & Shareholder with over 10%

- Government issued photo ID (e.g. Passport or National Identification Card)
- Proof of Address: the document from the list below displaying the persons name and primary address. The document must also be dated within the last 3 months
- Personal Utility Bill
- Personal Bank Statement
- Equivalent Document Issued by Central or Local Government Authority, Department or Agency

We will need the following Company documents for opening the account.

- Certificate of Incorporation
- Memorandum and Articles of Association
- Shareholder Register/Confirmation statement
- Director Register
- Company structure chart
- Regulatory License confirmation (if regulated)
- AML policy and the KYC policy (if regulated)
- Proof of company address and trading address if different (Utility bill from address or office rental agreement)
- VAT registration certificate (if applicable)

COMPANY INFORMATION

Company name:

Company Registration Number: UK or EU VAT Registration:
(if applicable)

Incorporation Type: Limited Company Partnership / LLP
 Public Limited Company Other
 Sole Trader / Self Employed

 Please send your documents such as Certificate of Incorporation, Articles of Association, Company Register of Shareholders, etc. along with your application to info@sdhfs.uk.

[NEXT: REGISTERED ADDRESS](#) 



REGISTERED ADDRESS

Office Address:

Building name or number			
Street			
City	State/Province	Zip/Postal Code	Country

Add proof of company registered address to your application and email to info@sdhfs.uk. Where possible send all documents in one e-mail as a zip file.

Telephone: Email:

Trading Address if Different from Office Address

Building name or number			
Street			
City	State/Province	Zip/Postal Code	Country

Add proof of company Trading address to your application and email to info@sdhfs.uk. Where possible send all documents in one e-mail as a zip file.

Please provide a brief description of the business, summary of product/services.

Nature of Business: _____ Others: _____ Commodities Handled: _____

Account Information:

Account Purpose: Source of Funds:

Expected transactions per month	Currency	Amount	No. of Transactions
Month 3			
Month 6			
Month 12			

NEXT: SERVICES REQUIRED



SERVICES REQUIRED

Incoming Total: Outgoing Total: Number of Transaction:

Payment Services

Incoming Payment Services Required
(Please select all that apply) *

- GBP Account - UK Domestic Only (Sort Code & Account Number)
- EUR Account - EU SEPA Next Day (IBAN)
- GBP International Swift (BIC)
- Pre-paid Card
- Merchant Processing
- FX Services

Outgoing Payment Services Required
(Please select all that apply) *

- UK Faster Payments GBP Only
- SEPA Next Day EUR Only
- SWIFT International

NEXT: DIRECTORS/OWNERS DETAILS →



SHAREHOLDERS AND DIRECTORS

Number of Shareholders with more than 10%: Number of Directors:

Directors

If you have more than 2 Directors or Owners, please request an additional Shareholder/Director form by email to info@sdhfs.uk We will require Government issued photo ID and proof of address for each additional Director or Owner when submitting the form.

Full Name: Date of Birth:

Nationality: Company Ownership %: Email:

Residential Address:

Building name or number

Street


<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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City

State/Province

Zip/Postal Code

Country

 Add director and shareholder ID and proof of address to your application and email to info@sdhfs.uk. Where possible send all documents in one e-mail as a zip file.

Supporting Documents and Our Approach

Supporting Documents and Our Approach

We will accept the following forms of Identification to verify a natural persons. Each applicant is subject to providing the following personal details:

- Government issued document showing your full name and date of birth;
- Utility Bill confirming your Primary residential address;
- Statement from a recognised credit institution such as a bank;
- Correspondence from a central or local government authority, department or agency.

Corporate Structure Checks

Certificate of incorporation : Memorandum & Article of Association (Articles of incorporation, sometimes also referred to as certificate of incorporation or corporate charter)
a company register

NEXT: DECLARATION 



DECLARATION

By signing below and submitting this Application Form you acknowledge and agree:

- a) You are applying for corporate services from St Daniel House Ltd ("SDHFS");
- b) You are authorised to submit this Application Form and all accompanying information;
- c) It is within SDHFS's discretion to approve or decline this application. SDHFS may decline this application without reason. If this application is approved, you will be required to enter an agreement for the provision of services and this Application Form will form part of the agreement;
- d) All information provided as part of this Application Form (whether on this form or by other means) is true and correct. You may be required to provide further information. If there is any delay in providing any required information, SDHFS may not be able to approve your application. You will notify SDHFS if there is any material change in any information provided;
- e) SDHFS is not liable for any loss incurred by you as a result of any action of which either SDHFS delays provision of the service to you, or results in your application being declined, when such actions are required by SDHFS to comply with its obligations under applicable laws and/or its internal policies and procedures;
- f) You authorise SDHFS and its agents to perform credit checks, and any other checks as reasonably necessary, and exchange information obtained in such checks with third parties as reasonably required, to
 - i. assess this application and verify any information provided,
 - ii. manage provision of the services to you, and
 - iii. review your financial standing on a periodic basis; and
- g) You are bound by the privacy policy which describes the handling of any personal data, including direct marketing. SDHFS may exchange personal data with other companies as well as other SDHFS service providers.

You can change your marketing preferences by calling +44 (0)203 642 0330 or emailing marketing@sdhfs.uk

I/We Agree to the above by submitting the application.

Signed by Online Application:

Date Signed:

SUBMIT 